

# Policy F.Y.I.

From the Policy Unit

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FYI-458

Please contact the Policy Unit if you have questions regarding this announcement at

[DCSSPOLICYQUESTIONS@azdes.gov](mailto:DCSSPOLICYQUESTIONS@azdes.gov).



## **SUBJECT:** Policy FYI-458 | New Spanish Fillable Forms on the DES Document Center

The Policy Unit is pleased to announce that nine new Spanish forms are now available on the DES Document Center. These forms are considered Limited English Proficiency (LEP) vital documents, which allow Spanish speaking customers access to child support services with the Division of Child Support Services (DCSS).

The new Spanish fillable forms and the corresponding AZCARES English versions of each form are listed below by form number. The Spanish forms are PDF fillable forms and may be downloaded directly from the DES Document Center on the DES internal or external websites.

1. Spanish form: [CSE-1321A-S Confirmation of Health Coverage](#)  
English form (AZCARES): FCSE0001F0636001 (Support Recipient - Manual Issue)
2. Spanish form: [CSE-1322A-S Advance Notice of Termination of Current Child Support Enforcement](#)  
English form (AZCARES): FCSE0001F0634002
3. Spanish form: [CSE-1323A-S Case Closure Notification](#)  
English form (AZCARES): FCSE0001F9938001
4. Spanish form: [CSE-1324A-S Important Payment Information](#)  
English form (AZCARES): FCSE0001F0407004
5. Spanish form: [DCS-1376A-S Important Notice About Your Child Support](#)  
English form (AZCARES): FCSE0001F0549002
6. Spanish form: [DCS-1377A-S Request for Administrative Review Received](#)  
English form (AZCARES): FCSE0001F0430004

7. Spanish form: [DCS-1378A-S Important Information about Spousal Support Arrears](#)

English form (AZCARES): FCSE0001F0553002

8. Spanish form: [DCS1379A-S Confirmation of Health Coverage](#)

English form (AZCARES): FCSE0001F0624001 (Support Payor)

9. Spanish form: [DCS-1380A-S Confirmation of Health Coverage](#)

English form (AZCARES): FCSE0001F0626001 (Support Recipient)

**We urge DCSS team members to view this information directly on The PORT and not create a separate personal file.**

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